

**Collin College**  
**Public Access Option Form**

**Texas Government Code Section 552.024**

The Public Information Act allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Texas Public Information Act. Therefore, please indicate below whether you wish to allow public release of the following information.

Note: This form should be completed and signed by the employee no later than the 14th day after the date the employee begins employment, the public official is elected or appointed, or a former employee or official ends employment or service.

\_\_\_\_\_  
Printed Full Name \_\_\_\_\_  
CWID

**ALLOW PUBLIC ACCESS?**       **NO**                       **YES**

Home Address  
Home Telephone Number  
Social Security Number  
Information that reveals whether you  
have family members

**This election replaces any previous election and affects both personnel and student records.**

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date