



Financial Aid Office

Contact Us:
P: (972)881-5760
Financialaid@collin.edu

2019 – 2020 REQUEST FOR DEPENDENCY OVERRIDE

Student Information

Name: \_\_\_\_\_ CWID: \_\_\_\_\_

Have you ever received a Dependency Override before? \_\_\_\_\_ YES \_\_\_\_\_ NO

If so, where and when? \_\_\_\_\_

If you believe you have unusual circumstances that may impact your dependency status for the 2019-2020 academic year, you may request a review of your dependency status by submitting this form along with supporting documentation. Please fill out the form completely and submit with the documentation requested on page 2 to the Financial Aid Office. Your Financial Aid Advisor will review your case, make a determination, and advise you as soon as possible.

Please note that per federal regulations, NONE of the conditions listed below, singly or in combination, qualify as unusual circumstances or merit a dependency override:

- Parents refuse to contribute to student's education;
Parents are unwilling to provide information on the application or for verification;
Parents do not claim the student as dependent for income tax purposes;
Student demonstrates total self-sufficiency

PLEASE NOTE: Dependency status must be re-certified every year and if you transfer from, or to another school.

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Office use only:

Aid Year: \_\_\_\_\_ Campus: \_\_\_\_\_ Date: \_\_\_\_\_ RRAAREQ Code: DO Status Code: \_\_\_\_\_ Initials: \_\_\_\_\_

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### **Required Documentation:**

**A. A personal typed letter from YOU explaining your request for a dependency override.**

Provide as much detail as possible describing your separation from your parents. The following information is **required**:

- Include the last contact you had with each parent and the frequency of contact with each parent over the past year.
- Explain why you cannot provide parental financial information on the 2019-2020 FAFSA
- Describe your living arrangements over the past several years, including with whom you resided and who has provided support to you.

**B. Letters from two (2) individuals who can attest to your situation.**

The letters should provide as much detail as possible describing your separation from your parents. Stating that you live on your own and support yourself is not grounds for a Dependency Override. We need information pertaining to your relationship/separation with your parents.

- Each letter must include the individual's name, title or position, address and signature.
- One letter must be from a professional individual and must be on letterhead. This person **cannot be related to you or living at the same address** - guidance counselor, social worker, teacher, doctor, family counselor, clergy, police, etc.
- The second letter can be from somebody who can verify your situation as described above. This person **cannot be related to you or living at the same address**. – friend's mother, etc.

These individuals cannot be related to each other **AND** must reside at separate addresses.

**C. An Independent Verification Worksheet.** See page 3.

**D. A copy of your 2017 Tax Return Transcript (NOT the tax return).** If you did not file, you **must** submit Verification of Non-Filing Letter from the IRS and other documentation, such as W-2s, copy of recent paycheck stubs, a detailed statement of income earned and support provided to you by others, government assistance received such as Worker's Compensation, Social Security Benefits, TANF, etc.

**E. We must have a valid Free Application for Federal Student Aid (FAFSA) on file.** The FAFSA does allow students to file and indicate that they cannot provide parental data.

### **Student Certification:**

I certify that all information submitted on and with this form is true and correct to the best of my knowledge. I agree to provide additional information or documentation if requested.

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Student Signature

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Date